

Music Department Advisement Plan

- The Music Department requires all majors in the B.A. in Music, B.Mus. in Music Education, and Arts & Letters students concentrating in Music to be advised by a faculty advisor a minimum of once per academic semester. Advisement should normally occur prior to the registration period.
- Faculty are required to post times for advisement appointments or group sessions (if applicable).
- Faculty are required to document advisement sessions with slips that are kept in the students' files in the Music Department office.
- Incoming freshmen and transfer students receive their initial advisement during orientation, usually from the chairperson. Subsequently, these students are assigned permanent advisors.
- Advisement is required when a student declares a major.
- When a student reaches 99 credits and/or is close to graduation, the advisement session should include a graduation check.